



STUDENT LEADERS PROGRAMME

Samoa Course

12th – 19th Jul 2026

Information for New Zealand and Australian Students

| | |
|--|-----------|
| Introduction | 2 |
| About Our Team | 2 |
| Programme Details | 3 |
| Flights | 3 |
| Travel Requirements + Documents | 5 |
| Accommodation | 7 |
| Meals | 7 |
| What To Bring – Packing List | 8 |
| Medical Emergencies | 8 |
| Communications | 9 |
| Your Checklist | 10 |

Hello,

Welcome to Future Leaders Academy (FLA)! We are super excited that you join us in **December** for our **Student Leaders Programme (SLP)** in **Samoa**. This document outlines all the important information you need to know about the course. We hope this provides you with a good overview of what to expect and prepare for but if you have any further questions, please do not hesitate to contact us at admin@flacademy.com, or 0800 388 873 (NZ), or 1800 387 500 (AUS).

We look forward to meeting you soon!

The team at Future Leaders Academy

Vision - To strengthen the South West Pacific – by developing effective junior leaders and strong future networks. Through facilitating a community of connection, culture, experiential development, adventure, and leading by example, while developing capacity.

Our Pacific Student Leaders Programme is a week-long course that sees young people from across New Zealand, Australia and the Pacific Islands come together to develop their personal and team leadership skills through fun, unique, hands-on activities.

The course kicks off on **Sunday 12th July 2026**, with all students flying to **Samoa** from **Auckland** International Airport. You'll meet the local **Samoa** based students also attending the course once we arrive. While there you will be in smaller groups (syndicates) getting around the island by van. The course will take place over seven days, where you'll complete a range of exercises designed to develop your leadership skills; such as communication, collaboration and strategic thinking. These exercises will range from group work and discussions to hands-on, practical exercises, with each student having the chance to lead their syndicate multiple times. Activities will focus on business, tourism, survival, conservation, the environment and more.

ABOUT OUR TEAM

Led by our Course Manager, the Future Leaders Academy team is made up of leadership instructors and youth mentors. All instructors have youth development experience, and are experts at delivering our training in a way that is safe, interactive, engaging and meaningful for our students. They are also police vetted and have current first-aid qualifications. You can find out more about our team at <https://flacademy.com/our-team/>. You can email us directly at admin@flacademy.com.

PROGRAMME DETAILS

The course runs from **Sunday 12th – Sunday 19th Jul 2025**, including travel.

Samoa is 3 hours ahead of AEST Australia time and 1 hour ahead of New Zealand. Please note travel dates and times will state which country's time zone this is in. Our team will work with each student to help organise your connections to our international flights.

COURSE SCHEDULE

| Sun 12 th Jul | Mon 13 th Jul | Tues 14 th Jul | Wed 15 th Jul |
|--|--|---|---|
| Meet staff/students Fly to Samoa Drive to accom Meet local students Intro/welcome Settle in | Explore local area Team building Leadership lessons Wellbeing session Goal setting Swim Night market | Syndicate allocation Leaders briefs Syndicate activities Swim Daily evaluation Culture practice Free time | Syndicate allocation Leaders briefs Syndicate activities Swim Daily evaluation Dinner out Free time |

| Thur 16 th Jul | Fri 17 th Jul | Sat 18 th Jul | Sun 19 th Jul |
|---|--|---|---|
| Syndicate allocation Leaders briefs Syndicate activities Swim Daily evaluation Goal setting Free time | Syndicate allocation Leaders briefs Syndicate activities Swim Daily evaluation Syndicate shows Free time | Beach morning Local markets Graduation event Pack up | Farewells Depart for NZ/Aus Depart for home |

FLIGHTS

Please note: flights will be confirmed approximately 10 months prior to travel. We recommend that you do not book your domestic travel until these are confirmed.

NZ Students only

NZ students will need to book and pay for your own travel to/from your home to the **Auckland International Airport**, and let us know your domestic travel arrangements. Our staff will meet you at the Akld airport and travel with the group to **Samoa** and return.

NZ Students International Flights to/from **Apia, Samoa**:

- Sun 12th Jul, depart Auckland, 3:35pm, Air NZ (NZ998). Arrive Apia, 8:30pm.
- Sun 19th Jul, depart Apia, 3.30pm, Air NZ (NZ993). Arrive Akld, Sun 19th, 6.40pm.

NZ Student Domestic Travel to Auckland Airport

All students will need to arrange their own domestic travel within New Zealand to connect with the departure and arrival times of the international flights above. **For departure on 12th Jul 2026 – Please ensure you arrive at Auckland Airport by 12.30pm.** This allows for plenty of time to arrive, meet the rest of our group and check in.

For returning home – airport collections from 7.30pm. For returning home, departure flights if needed, to be on the 19th Jul after 8:30pm. If there are no available flights after this time, you can stay at the IBIS Auckland Airport Hotel, we will have staff available to supervise. The cost of this overnight accommodation is NZD\$70, please let us know if you would like us to arrange this for you. Returning flights required for the 20th of July should be booked for no later than 10.00am.

*We strongly recommend booking flexi fares if you are flying domestically which will cover most costs to change flights if needed. Flight changes and delays are often out of our control but are a very common risk (due to weather) with travel and one we encounter regularly. **FLA will not be liable for your domestic flight changes or if our international dates/times change.***

A detailed Travel-Plan will be created with all students' confirmed domestic travel times for staff to monitor and will assist your family if alternative arrangements must be made due to delays or cancellations.

We will have FLA staff members stationed at the Auckland Domestic Terminal in the morning to meet you and transfer you across to Auckland International Airport.

If you are being dropped off to the Auckland airport please go directly to the International Airport terminal by **12.30pm** NZT where some of our FLA staff will be stationed. Our staff will be in green or navy FLA polo shirts. Meeting spots are often near the check in counter area, but we'll confirm closer to the time.

- **Send Domestic travel plans to admin@flacademy.com**
 - Driving yourself to and from?
 - Being dropped off and picked up?
 - Flight itinerary (include flight number and times of both directions)?

AUS Students only

Australian students will **need to book and pay for your own travel to/from Auckland International Airport on Saturday 11th/Sunday 12th July and Sunday 19th/Monday 20th July**, and let us know your travel arrangements. Our staff will meet you at the Akld airport, and supervise overnight hotel, and you'll travel with the NZ student group to **Samoa**. Your course fee only includes the flights to/from Auckland to Samoa, **and the cost of the**

overnight accommodation is NZD\$70, please let us know if you would like us to arrange this for you.

Aus Students International Flights to/from **Auckland**

- Sunday 12th July. Ensure your international flight arrives in Auckland before 12.00pm or alternatively Saturday 11th July. Our staff will meet students at arrivals, and supervise overnight accommodation if required.
- Monday 20th July. Ensure your international flight home to Australia departs prior to 1pm NZT. Our staff will help students transfer to your flight. **Overnight accommodation will be required at the additional cost of \$70, we will arrange this for you and it will be invoiced separately. Overnight accommodation will be supervised.**

Aus/NZ Students International Flights to/from **Apia, Samoa:**

- Sun 12th Jul, depart Auckland, 3:35pm, Air NZ (NZ998). Arrive Apia, 8:30pm.
- Sun 19th Jul, depart Apia, 3.30pm, Air NZ (NZ993). Arrive Akld, Sun 19th, 6.40pm.

*For domestic travel, we strongly recommend booking flexi fares for your own flights, which will cover most costs to change flights if needed. Our international group flight can change and delays are often out of our control but are a common risk with travel and one we encounter regularly. **FLA will not be liable for your domestic or Trans-Tasman flight changes or if our international dates/times change, however a travel insurance claim can be made if necessary.***

A detailed Travel-Plan will be created with all students' confirmed travel times for our staff to monitor and will assist your family if alternative arrangements must be made due to delays or cancellations.

- Send travel plans to admin@flacademy.com
 - Flight itinerary (include flight number and times of both directions)

Baggage

Your ticket allows one piece of checked in baggage, with a weight of up to 20-23kg. Please note: If you are traveling on a domestic flight prior to your international flight, your luggage allowance may be different, so make sure you check your baggage allowance. You are also allowed one piece of cabin baggage, weighing up to 7kg.

Travel Requirements + Documents

TRAVEL / MEDICAL INSURANCE

Your international travel insurance, with cancellation cover, is included in your fees. Insurance is arranged by Future Leaders Academy, with ALLIANZ and Cover More Insurance, as part of our group/travel policy. **Details of insurance are available on our [T&C's page](#).**

Payment Details

Paying your course fee – unless you've already paid in full.

A deposit is required to secure your space on the programme and is non-refundable. The remaining fee is split into 2 instalment dates for payment. You will receive 2 invoices via email with the required due dates. You are welcome to make smaller payments towards your invoice as you receive funds and before the due date and we will keep you updated with remaining due amount for payment.

If you would like to put a weekly / fortnightly / monthly payment plan in place, please contact us to discuss once you have paid your deposit payment. Final and full payment must be made 12 weeks prior to the course.

Please ensure that your invoices are paid on time or agreed payment plans are adhered to. We will not commit to booking your international flights (non-refundable) if your fees are not paid.

| NZ Students fee: NZD\$4950 | Aus Students fee: AUD\$4650 |
|--|--|
| Deposit: NZD\$495. | Deposit: NZD\$495. |
| 1 st instalment: NZD\$2227.50, due 4 weeks after deposit. | 1 st instalment: AUD\$2100.00, due 4 weeks after deposit. |
| 2 nd instalment: NZD\$2227.50, due 12 weeks before course. | 2 nd instalment: AUD\$2100.00, due 12 weeks before course. |

For fundraising ideas head to our [fundraising page](#).

Refunds, participant cancellations & departures policy

Your remaining course fee, not your deposit, is refundable up to twelve weeks before your course start date.

If you withdraw within twelve weeks of your course departing date, your full course fee is not refundable or transferable. If a medical reason prevents you from joining the course, you will need to claim the course fees back through travel insurance. Cancellations must be received in writing by email.

If you depart for any reason during the programme, including behaviour, motivation barriers, injury or illness incurred on course, you will not receive a refund. You must contact our travel insurance provider for any claims.

Future Leaders cancellation policy, see full terms & conditions [here](#).

If something major happens outside our control e.g; natural disaster, international flight departure delays longer than two days, or any other significant operational issue preventing the safe and effective delivery of a programme, we might have to cancel the trip. Our trip cancellation insurance might be used as necessary.

Future Leaders reserves the right to amend dates or make changes to courses, if necessary. This could be due to not meeting the minimum number of students enrolled, or other operational reasons. Paying your deposit is your agreement to our T&Cs.

STUDENT AND PARENT/CAREGIVER DETAILS & CONSENT

If you are under 18 years of age at the time of booking your course, we are required to obtain parental consent for you to travel with us and attend this programme. **Your parent or caregiver will need to provide their consent on the Online Consent Form, which you'll find as a link in your confirmation email once your deposit has been paid.** Please complete and submit the online form within 7 days of receipt.

ACCOMMODATION

Accommodation is near the main city of **Apia, Samoa**. The activities take place in various places across the island of Upolo. We will be staying as a group in shared hostel style accommodation. Male and female accommodation will be separated.

We recommend packing ear plugs and an eye mask if you are a light sleeper!

MEALS

All main meals and snacks will be provided during the course. Meals will include a balanced range of nutritious foods and beverages. Staff and students will share in the meal preparation during the programme.

Please be aware that menus on this programme will be reflective of local cultural cuisines, and available food, and may differ to what you may be used to at home. We will endeavour to meet all dietary needs and restrictions however this will be within the resources available to us there.

Dietary requirements

Ensure you include any special dietary requirements on the Student Information and Consent Form. Your application might be reviewed if a significant dietary requirements is unable to be met.

What To Bring – Packing List

Below is a list of the basic clothing and equipment you will need to bring with you. This list may be updated and we will be in touch again closer to the time if there is anything to add to this:

- Comfortable active wear (shorts x3, T-shirts x3) *You will be given a FLA T-shirt to wear, which you will wear for most activities.*
- Comfortable running shoes (essential), jandals/flip flops/sandals, dress shoes (optional), reef shoes (optional/if you have them)
- Semi formal outfit for final celebration dinner – ie, Dress shirt/blouse, dress pants/skirt
- Set of summer style evening wear (nice shorts, polo/casual shirt, dress)
- Rain jacket (lightweight is okay)
- Togs/bathers, Sunhat, 2x Towels
- Underwear
- Toiletries
 - Including sanitary products, shampoo & conditioner, toothpaste etc
- Any medication you may need
 - Please ensure you list this in the detailed medical action plan as described in the Student Information & Consent form.
 - Light pain relief such as panadol or ibuprofen if you are prone to headaches etc. *NB: FLA will have first aid kits also*
- Camera/phone
- Sunscreen (plenty of it!), Insect repellent, after sun.
- Drink bottle (reusable drink bottle to keep hydrated)
- Container to put packed lunches in.
- Single sheet, pillow, pillow case, sleeping bag (we will update if these are not required).
- Ear plugs and an eye mask for optimal undisturbed sleep.

All the main travel, accommodation and course costs including your meals and snacks each day are covered by your course fee and Future Leaders Academy. We would recommend bringing some cash to change for local currency, approx NZD/AUD \$50-\$100, with you if you'd like to have a little bit of money for any personal spending (postcards, ice-creams etc).

Find the latest exchange rate online. The easiest way to get local currency is on arrival from a local ATM.

Medical Emergencies

Minor medical situations will be treated by an FLA staff member, who are all first aid trained, and have our own comprehensive first aid kits. If a more serious medical event occurs students will be taken to Samoa Central Hospital, which has an emergency department.

Communications

Communication closer to the course date and during the course will be made through WHATSAPP. If you don't have the WhatsApp app, please install it to your device. You will receive an invite to join the group once this has been set up.

All Future Leaders Academy staff will have a mobile phone with internet access, as well as a Data Pack. Students are welcome to use these mobile phones at the end of the day, to ensure contact with family back home if wanted.

Most mobile phone providers from NZ/Aus will allow you to use your phone overseas (roaming) for a reasonable price. Please check with your phone provider before travelling, for accurate roaming information. Students may also like to purchase their own local SIM card.

NOTE: Access to using all mobile phones will be restricted at certain times, including during meal times.

Social Media

FACEBOOK:

Make sure you are following us on Facebook to keep up to date with all things Future Leaders Academy! <https://www.facebook.com/FutureLeadersPSL>

INSTAGRAM:

Make sure you also check us out on Instagram and share your handles on your Information & Consent form so we can tag you. <https://www.instagram.com/futureleaders.acad/>

STUDENT PROFILES: As part of sharing our vision with the world, we like to highlight and celebrate the students who join our programmes and share this on our social media channels. You will be sent a separate email to see whether you'd like to be featured as one of our Student Profiles.

Questions / Information Session:

Approximately 2 months before our programme start date we will host a Q&A session for all students and families via Zoom. This is an opportunity to ask any last questions before the trip that may have not already been answered. We will also do a walk-through of what to expect during the programme week.

YOUR CHECKLIST...

Use this to keep yourself on track (no need to return this to FLA).

1. Complete your **Online Consent Form** within one week of paying your deposit. ☐
2. **Check your passport is valid** and ready for your international travel. Please note: your passport needs to be valid for **six months AFTER our return date**. ☐
3. **Download the WHATSAPP app** to your phone in preparation to join our communication group. ☐
4. **Organise your travel** to and from **Auckland** to ensure you connect with our international flight booking as outlined in this Student Information Pack. ☐
5. **Send to admin@flacademy.com the following information.** ☐
 - Travel Details - details on how you are getting to Auckland airport for departure, driving, flight / bus details if applicable.
 - Scan or photo of your passport - If this is being renewed then re-confirm your name as per your passport. Please remember to send a copy of your new passport once received.
6. **Ensure your fees are paid on time** ☐

If paying by two invoiced instalments, payment is required by the due date on the invoice. Take note of these dates.

If payment plan is in place, set up direct debit according to agreed payment plan
7. Start getting excited!!! ☐

If you require any assistance with this info pack and your checklist, please contact us:

- Email: admin@flacademy.com
- Ph: 0800 388 873 (NZ)
- Ph: 1800 387 500 (AUS)
- Text: +64 22 413 0174